## NOTICE OF MEETING TOWN OF WARREN MASSACHUSETTS Provisions Chapter 626 of the Acts of 1958

A meeting of the

(Board or committee) Sewer Commissioners		
Will be held (Location)		Wastewater Treatment Plant 2527 Main Street, West Warren
On	Tuesday	November 24, 2015
	(Day)	(Full Date)
Time of Mtg. (Denote AM or PM		8:00 A.M.
Via		A GOPY
Signature of Board Committee etc		

## TOWN CLERK'S OFFICE USE ONLY

Date/Time Received:

NOV18 15 2:01PM

Date/Time Posted:

NOV18 15 2:01PM

Signature of Town Clerk/Assistant Town Clerk

## **AGENDA**

- 1. Chairman-Call meeting to order.
- 2. Comments & Concerns
- 3. Sign payroll.
- 4. Sign all current bills.
- 5. Ratify payroll for W/E 11/14 & 11/21.
- 6. Minutes of November 10, October 28, & August 26
- 7. Schedule next meeting date.
- 8. Sign retirement letter to Joe Witaszek.
- 9. Discuss hiring policy & job description.
- 10. Preliminary I & I Analysis
- Sewer connection permits: 732 Brimfield Road,
  74 Comins Pond Road, 235 Old West Brookfield Road, 727 South Street
- 12. Report from Shawn Romanski: (Wastewater Treatment Plant operations, NPDES permit, replacement of equipment, Old Business: Paving of plant parking lot
- 13. Report from Lisa Digris
- 14. Schools' sewer bills
- 15. Correspondence
- 16. New business
- 17. Other business
- 18. Adjourn.